



Our Kids Network Job Posting # 16-20

DIRECTOR OF OUR KIDS NETWORK

POSITION TYPE:	Regular, Full-time
DEPARTMENT:	Our Kids Network
POSTING DEADLINE:	Please submit your resume, accompanied with a brief cover letter highlighting your suitability for the position. Applications should be directed to hr@haltoncas.ca by October 16, 2020 at 4:30pm.

Our Kids Network (OKN) is a Halton-wide partnership of agencies and organizations serving children and youth. As a collective impact network, Our Kids Network builds capacity of community organizations that support children, youth and their families. Our Kids Network has been a part of the Halton community since 1996.

Purpose:

Reporting to the Co-Chairs, OKN Champions, the Director provides leadership to OKN and is responsible for planning, organizing, directing and evaluating the programs and initiatives in accordance with the vision, mission, and role of OKN in working towards achieving the Halton 7 Population results. The Director, OKN, oversees the day to day operations of all activities of OKN, and is a systems thinker who works strategically with community partners in support of children and youth in Halton.

Main duties and responsibilities include, but are not limited to:

- Oversees implementation of OKN's priorities, through oversight of community action groups established to support annual priorities identified by OKN Champions
- Plans, develops, implements, manages and monitors all aspects of OKN programs, initiatives and action groups
- Oversees the development of all necessary OKN policies and procedures and ensures that they are in accordance with OKN objectives, and evidence-based practices
- Ensures that policies, procedures and initiatives are responsive to the knowledge and understanding of the culture, history and current oppressions experienced by Indigenous peoples and racialized communities
- Creates a positive climate of stewardship while building strong, committed community partnerships and resources
- Oversees and participates in the development/negotiation and updating of protocols and agreements with OKN Champions and all major organizations involved

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- Oversees all aspects of the development of a multi-year marketing and communications strategy for OKN that includes social media initiatives
- Supports OKN Champions in the development of annual priorities to support OKN's mission, vision and values
- Strategizes with the Community Planning Table to mobilize and inspire initiatives aligned with the annual priorities that support the positive health and well-being of children and youth in Halton
- Build and maintains relationships with stakeholders including government, funders, members, partner agencies and communities
- Leads staff in a manner that motivates, guides and directs employees to the realization of OKN values, objectives and performance expectations;

Qualifications and Requirements Include:

Qualifications

- A Master's level degree in social sciences, health or a related discipline is preferred; or a combination of a related undergraduate degree with relevant work experience
- Minimum eight years' experience in progressively responsible community development positions and two years in a similar management role
- Excellent knowledge of community development and project management theory and effective practice
- Excellent knowledge of key issues and challenges in supporting the health and well-being children and youth, with specific knowledge related to issues and challenges in Halton and Halton's demographics
- Excellent knowledge of public sector programs and services, legislation governing children and youth
- Advanced knowledge of effective planning, research, policy processes and evaluation techniques
- Valid Driver's License and access to a reliable motor vehicle with appropriate business class liability insurance is required
- A satisfactory police records check with vulnerable sector screening

General Skills and Attributes

- Advanced critical and analytical thinking skills
- Advanced ability to make effective decisions that are aligned with the mission, vision, values and role of OKN
- Solid understanding of change management theories and practices to achieve objectives and support transformational initiatives
- Exceptional written, oral communication and interpersonal skills providing articulate, constructive, meaningful and timely interaction at all levels with the ability to make complex issues understandable
- Ability to deal with sensitive and personal information in a confidential manner
- Excellent knowledge of relevant computer applications, including Word, Excel, Outlook, PowerPoint, etc.

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The Our Kids Network is an equal opportunity employer.

The Our Kids Network is committed to fostering an inclusive, accessible environment where all employees and members of the public are respected. We are dedicated to building a workforce that reflects the diversity of the communities we serve.

We thank all applicants for their interest in the Our Kids Network, we will only contact those selected for an interview. All interviewed candidates will be asked to provide a minimum of two supervisory references.

We are committed to a selection process and work environment that is inclusive and barrier free. Accommodation will be provided in accordance with the Ontario Human Rights Code. Applicants need to make any accommodation requests for the interview or selection process known in advance by contacting the Human Resources Department at 905-333-4441 ext. 0575. Human Resources will work with the applicant and the interview committee to arrange reasonable and appropriate accommodation for the selection process which will enable you to be assessed in a fair and equitable manner.